



SOUTH KINGSTOWN SCHOOL DEPARTMENT

307 CURTIS CORNER ROAD, WAKEFIELD, RI 02879 - 2106

#2197 Independent Custodial Consulting Proposal

Due By: May 30, 2007 4:00 PM

SOUTH KINGSTOWN SCHOOL DEPARTMENT

REQUEST FOR PROPOSALS

South Kingstown School Department is seeking proposals for the following;

2197 Independent Custodial Consulting Proposal

This is a request for proposals, not a request for bid; responses will be evaluated on the basis of their relative merits of the consultants qualifications; there will be no public opening or reading of the proposals received by the Purchasing Office of the South Kingstown School Department pursuant to this request. Interested consultants may provide a qualification submittal **on or before May 30, 2007 by the close of business**. The district reserves the right, at its sole discretion, to consider proposals received after this date.

Specifications may be obtained by visiting the South Kingstown School Department web site WWW.SKSSCHOOLS.NET and clicking on the Purchasing link under Administration or by contacting Purchasing Manager, 307 Curtis Corner Road, Wakefield, RI 02879 - 2106, at (401) 360-1306.

The South Kingstown School Department reserves the right to reject any and all proposals, to waive any technical defect or informality in the proposals received, and to accept any of the proposals deemed most favorable to the interest of the school system.

The South Kingstown School Department does not discriminate on the basis of race, color, creed, national origin, age, sex, disability or sexual orientation. By submission of your proposal, you agree not to discriminate in named areas.

SOUTH KINGSTOWN SCHOOL DEPARTMENT REQUEST FOR PROPOSALS (RFP)

Independent Custodial Consulting Proposal

#2197

The South Kingstown School Department is requesting statements of qualification from professional consultants to provide an Independent Study of our in house custodial service.

Interested parties may obtain a Request for Proposals (RFP) package at the South Kingstown Administration Building, 307 Curtis Corner Road, Wakefield, Rhode Island 02879, Monday through Friday, from 8:00 a.m. to 4:00 p.m. or by visiting our website at WWW.SKSSCHOOLS.NET and clicking on the Purchasing link under Administration .

This is a request for proposals, not a request for bid; responses will be evaluated on the basis of their relative merits of the consultant's qualifications; there will be no public opening or reading of the proposals received by the Purchasing Office of the South Kingstown School Department pursuant to this request. Interested consultants should provide six copies of their proposal **on or before May 30, 2007 by the close of business.** The district reserves the right, at its sole discretion, to consider proposals received after this date.

Purchasing Manager
South Kingstown School Department
307 Curtis Corner Road
Wakefield, RI 02879

The following is prioritized:

Objective: To analyze the current utilization of our in-house custodial staff to ascertain whether work loading and costs are reasonable relative to our expectations of quality and cleanliness.

Strategy: To obtain a study and quality audit of custodial services. (objective evaluation of our current cleaning program). The professional fee should include a physical survey of each school and a report generated and presented with process improvement, staffing, and budget recommendations.

Report: Review 9 schools and our Administration and Maintenance Buildings.

Review the production rates and frequencies necessary to deliver the cleaning program at the established benchmark for quality.

Develop periodic schedule necessary to support general cleaning functions.

Suggested Staffing by Building

Cleaning Supplies and Materials

Equipment

SCHOOL/BUILDING	CLEANABLE SQUARE FOOTAGE
Administration	8,000
High School	217,355
Curtis Corner Middle School	85,550
Broad Rock Middle School	80,000
Hazard Pre-School	19,035
Wakefield Elementary	32,800
Peacedale Elementary	84,310
West Kingston Elementary	41,380
Matunuck Elementary	41,380
Transition Academy	480
Maintenance Building	6,000
Total	616,290

INDIVIDUALS REQUESTING INTERPRETER SERVICES FOR THE HEARING IMPAIRED MUST CALL 401-360-1306, AT LEAST 72 HOURS IN ADVANCE OF PROPOSAL DATE.