SOUTH KINGSTOWN SCHOOL DEPARTMENT

REQUEST FOR PROPOSALS

South Kingstown School Department is seeking proposals for the following;

2203 Active Directory Consolidation Project

This is a request for proposals, not a request for bid; responses will be evaluated on the basis of their relative merits of the service providers qualifications; there will be no public opening or reading of the proposals received by the Purchasing Office of the South Kingstown School Department pursuant to this request. Interested consultants may provide a qualification submittal **on or before June 11, 2007 by the close of business.** The district reserves the right, at its sole discretion, to consider proposals received after this date.

Specifications may be obtained by visiting the South Kingstown School Department web site http://fc.skschools.net/Purchasing/ or by contacting Purchasing Manager, 307 Curtis Corner Road, Wakefield, RI 02879 - 2106, at (401) 360-1306.

The South Kingstown School Department reserves the right to reject any and all proposals, to waive any technical defect or informality in the proposals received, and to accept any of the proposals deemed most favorable to the interest of the school system.

The South Kingstown School Department does not discriminate on the basis of race, color, creed, national origin, age, sex, disability or sexual orientation. By submission of your proposal, you agree not to discriminate in named areas.

SOUTH KINGSTOWN SCHOOL DEPARTMENT
REQUEST FOR PROPOSALS

2203 Active Directory Consolidation Project

 The South Kingstown School Department is requesting proposals for an Active Directory Consolidation Project.

Interested parties may obtain a Request for Proposals (RFP) package at the South Kingstown Administration Building, 307 Curtis Corner Road, Wakefield, Rhode Island 02879, Monday through Friday, from 8:00 a.m. to 4:00 p.m. or by visiting our website at http://fc.skschools.net/Purchasing/ .

This is a request for proposals, not a request for bid; responses will be evaluated on the basis of their relative merits of the consultant's qualifications; there will be no public opening or reading of the proposals received by the Purchasing Office of the South Kingstown School Department pursuant to this request. Interested consultants should provide three copies of their proposal **on or before June 11, 2007 by the close of business.** The district reserves the right, at its sole discretion, to consider proposals received after this date.

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Purchasing Manager
South Kingstown School Department
307 Curtis Corner Road
Wakefield, RI 02879

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Project Overview

South Kingstown School Department (SKSD) currently utilizes a mix of Windows NT, Windows 2000, and Windows 2003 for their Network Operating System to service student and faculty for authentication, file, and print services. All domain controllers are Windows 2000 or Windows 2003, depending upon the school. There are a total of 10 independent Active Directory domains spread across the district. SKSD is seeking vendors to propose a solution for consolidating our Windows domains to a unified Windows 2003 forest.

The vendor will provide a Microsoft engineer qualified in these types of environments for the purpose of analyzing the current SKSD environment, and providing a written report of findings as well as a high-level design plan for migration.

The vendor will provide a Microsoft engineer for up to a total of 24 hours (in 4 contiguous hour blocks) of on-site 'hands on' support to assist the SKSD during the migration. Migration support will be provided during normal business hours (Monday – Friday, 8:00 AM – 5:00 PM, except for holidays). The vendor migration support to be completed prior to the start of the next school year. (prior to August 24, 2007)

Vendor Responsibilities:

The following is a list of services to be performed by the Vendor for the SKSD.

1. Vendor shall contact customer project coordinator via a phone conference call and/or E-mail to define the following:

a) Establish timelines – set operational date.
b) Establish Equipment BOM.
c) Establish resources throughout life of project
d) Establish activity/action items (Deployment, Cut-over, Test, and Handoff).
e) Establish and verify demarcation points.

2. Review design requirements and provide recommendations based on best practices. This phase shall require an acceptance that both Vendor and the SKSD be in agreement of the tasks to be performed and what constitutes project acceptance during each phase of the project prior to Vendor starting the implementation of the project. Items included in the design and acceptance plan include but is not limited to:

a) Review current environment.
   i. Directory services infrastructure.
   ii. Local/Wide Area Network Infrastructure.
   iii. Current or future directory-enabled applications.
   iv. Current or future custom-designed applications.
   v. Messaging infrastructure, naming conventions, and future corporate messaging strategy.
   vi. Identify other enterprise operating systems accessed by Servers and client computers (UNIX, NT, Windows 2000, Macintosh, Novell Netware, etc.) and the interaction of these systems with the existing Windows infrastructure.
   vii. Network Services including DNS, WINS, and DHCP.
   viii. Network and enterprise operating system administration model.
b) Identify tolerance of disruption.
c) Identify risk of moving existing environment.
d) Develop comprehensive document that includes a detailed overview of the current environment, a proposed Windows 2003 Active Directory implementation, and a strategic plan of action for the consolidation to a single Active Directory.
e) Review of design documentation with appropriate Vendor and SKSD staff.

3. Implementation at the SKSD's facility

a) Vendor will also provide a Microsoft engineer to provide up to a total of 24 hours (in 4 hour contiguous hour blocks) of on-site 'hands on' support to assist the SKSD during the migration of the main facility

and another SKSD selected facility. Migration support will be provided during normal business hours (Monday – Friday, 8:00 AM – 5:00 PM, except for holidays). Vendor migration support to be completed prior to the start of the next school year session in August 2007.

SKSD Responsibilities

1) Supply current equipment configuration for review including any documentation (including IP schemas, Visio drawings, etc) that is relevant to the project.
2) Provide Vendor with sufficient access to all systems and physical locations that are necessary for the completion of the discovery.
3) Provide Vendor with adequate personnel resources from various area of the IT team for assistance and application testing.
4) Provide all necessary hardware, software, and licensing for new Windows 2003 environment.
5) Provide to Vendor all required IP addresses, passwords, System names, and aliases.
6) Validate the site readiness prior to the dispatch of Vendor personnel to perform the services being contracted.
7) Provide high speed remote access to the Internet for verification of device support requirements and for software downloads.
8) The SKSD along with Vendor shall verify operation of the installed/upgraded equipment per the pre-defined Acceptance Test Plan.

Deliverables:

The following deliverables will be provided by Vendor

Title	Description	Timeframe	Signoff Required
Design Document	Word document detailing current deployed design, recommended Windows 2003 deployment, and strategic plan for Active Directory consolidation.	Post analysis	Yes

Project Coordinator:
Doug Snow
dsnow@skschools.net
401-360-1212

INDIVIDUALS REQUESTING INTERPRETER SERVICES FOR THE HEARING IMPAIRED MUST CALL 401-360-1306, AT LEAST 72 HOURS IN ADVANCE OF PROPOSAL DATE.