

SOUTH KINGSTOWN SCHOOL DEPARTMENT

REQUEST FOR PROPOSALS

South Kingstown School Department is seeking proposals for the following:

2216 Professional Development on the Implementation of Common Planning Time

This is a request for proposals, not a request for bid; responses will be evaluated on the basis of the relative merits of the consultant's qualifications; there will be no public opening or reading of the proposals received by the Purchasing Office of the South Kingstown School Department pursuant to this request. Interested consultants may provide a qualification submittal **on or before January 4, 2008 by the close of business**. The district reserves the right, at its sole discretion, to consider proposals received after this date.

Specifications may be obtained by visiting the South Kingstown School Department <http://fc.skschools.net/Purchasing/> or by contacting Purchasing Manager, 307 Curtis Corner Road, Wakefield, RI 02879 - 2106, at (401) 360-1306.

The South Kingstown School Department reserves the right to reject any and all proposals, to waive any technical defect or informality in the proposals received, and to accept any of the proposals deemed most favorable to the interest of the school system.

The South Kingstown School Department does not discriminate on the basis of race, color, creed, national origin, age, sex, disability or sexual orientation. By submission of your proposal, you agree not to discriminate in named areas.

SOUTH KINGSTOWN SCHOOL DEPARTMENT REQUEST FOR PROPOSALS (RFP)

#2216 Professional Development on the Implementation of Common Planning Time

The South Kingstown School Department is requesting statements of qualification from professional consultants to provide professional development consultation to the South Kingstown School Department.

Interested parties may obtain a Request for Proposals (RFP) package at the South Kingstown Administration Building, 307 Curtis Corner Road, Wakefield, Rhode Island 02879, Monday through Friday, from 8:00 a.m. to 4:00 p.m. or by visiting our website at <http://fc.skschools.net/Purchasing/>.

This is a request for proposals, not a request for bid; responses will be evaluated on the basis of their relative merits of the consultant's qualifications; there will be no public opening or reading of the proposals received by the Purchasing Office of the South Kingstown School Department pursuant to this request. Interested consultants should provide six copies of their proposal **on or before January 4, 2008 by the close of business**. The district reserves the right, at its sole discretion, to consider proposals received after this date.

Purchasing Manager
South Kingstown School Department
307 Curtis Corner Road
Wakefield, RI 02879

The following is prioritized:

Project description: The proposed professional development consultation is designed to guide and support South Kingstown High School teachers' implementation of common planning time. Specifically, the consultant will provide support as the school creates a cadre of teachers able to lead the High School faculty through the implementation of common planning time, the linkage of data to common planning time, the selection and implementation of protocols and the recording of common planning time actions.

Key areas of focus:

INSTRUCTION	Identification of effective teaching practices Sharing practices Monitoring implementation
DATA ANALYSIS	Data sources to inform progress monitoring Examining relevant research

Participants- High School teachers grades 9-12
Additional participants may include special educators and administrators.

Professional Development In-service Model- Scaffolded, embedded professional development that includes two day trainings for common planning time facilitators.

Selection shall be made on the basis of:

1. Consultant's qualifications.
2. Total fees proposed.

Consultants may be requested to interview.

INDIVIDUALS REQUESTING INTERPRETER SERVICES FOR THE HEARING IMPAIRED MUST CALL 401-360-1306, AT LEAST 72 HOURS IN ADVANCE OF PROPOSAL DATE.